

Production Wizard™

Updating Tank Contents and Amount

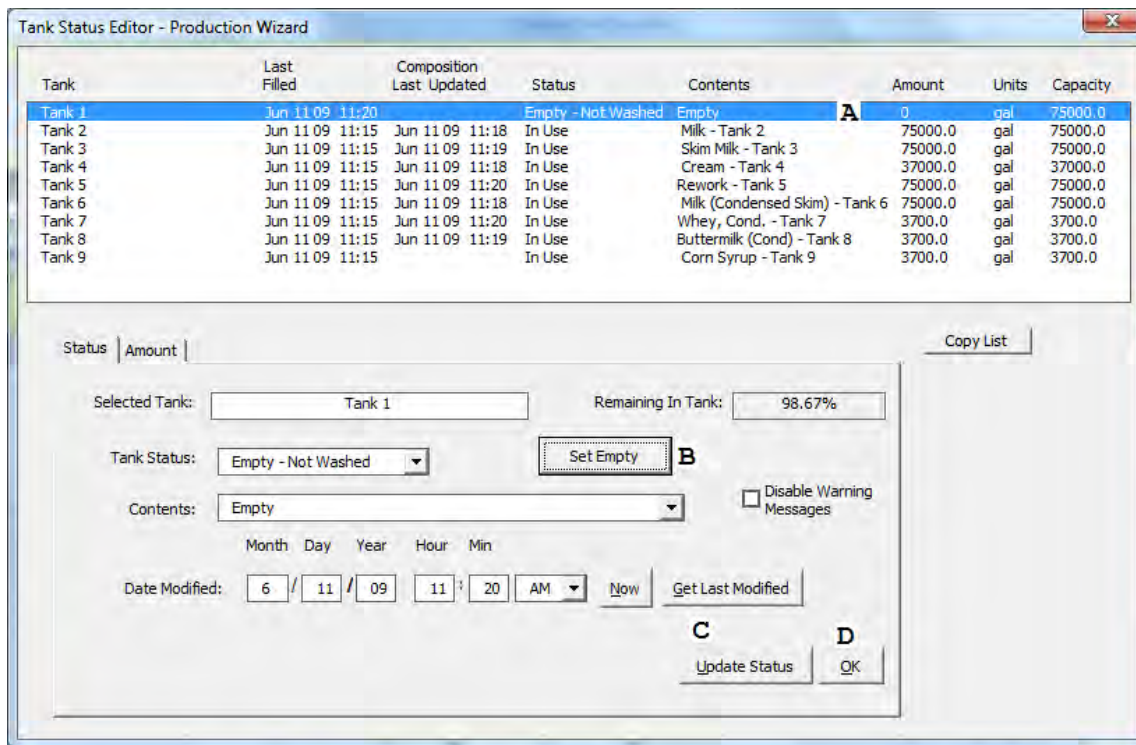
This feature allows the user to review and change the status of tanks, change tank contents, and enter tank amounts.

(Excel 2000 – 2003) Click the **Production Wizard** menu and select **Edit/View Tank Contents**.

(Excel 2007 or higher) Click the **Production Wizard** tab and click **Edit View Tank Contents** from the **Production** group.

Set Tank Status to Empty

1. To set a tank's status to empty, first select the tank from the list (**A** in figure below).
2. Press the Set Empty button (**B**).
3. Press the Update Status button (**C**).
4. The list at the top will show that the tank is empty (**A**).
5. Press the **OK** button (**D**) and answer Yes when prompted to save changes.



Tank	Last Filled	Composition Last Updated	Status	Contents	Amount	Units	Capacity
Tank 1	Jun 11 09 11:20		Empty - Not Washed	Empty	0	gal	75000.0
Tank 2	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk - Tank 2	75000.0	gal	75000.0
Tank 3	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Skim Milk - Tank 3	75000.0	gal	75000.0
Tank 4	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Cream - Tank 4	37000.0	gal	37000.0
Tank 5	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Rework - Tank 5	75000.0	gal	75000.0
Tank 6	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk (Condensed Skim) - Tank 6	75000.0	gal	75000.0
Tank 7	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Whey, Cond. - Tank 7	3700.0	gal	3700.0
Tank 8	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Buttermilk (Cond) - Tank 8	3700.0	gal	3700.0
Tank 9	Jun 11 09 11:15		In Use	Corn Syrup - Tank 9	3700.0	gal	3700.0

Selected Tank: Tank 1 Remaining In Tank: 98.67%

Tank Status: Empty - Not Washed **B** Set Empty

Contents: Empty Disable Warning Messages

Date Modified: 6 / 11 / 09 11 : 20 AM **C** Update Status **D** OK

Fill a Tank

1. To file a tank, select the tank from the list (**A** in figure below).
2. Make sure the **Status** tab is selected (**B**).
3. Select the tank contents from the drop down (**C**). Modify the date and time as needed in the spaces provided (**D**).
4. Press the **Update Status** button (**E**).

Tank Status Editor - Production Wizard

Tank	Last Filled	Composition Last Updated	Status	Contents	Amount	Units	Capacity
Tank 1	Jun 11 09 11:20		Empty - Not Washed	Empty	0.0	gal	75000.0
Tank 2	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk - Tank 2	75000.0	gal	75000.0
Tank 3	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Skim Milk - Tank 3	75000.0	gal	75000.0
Tank 4	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Cream - Tank 4	37000.0	gal	37000.0
Tank 5	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Rework - Tank 5	75000.0	gal	75000.0
Tank 6	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk (Condensed Skim) - Tank 6	75000.0	gal	75000.0
Tank 7	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Whey, Cond. - Tank 7	3700.0	gal	3700.0
Tank 8	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Buttermilk (Cond) - Tank 8	3700.0	gal	3700.0
Tank 9	Jun 11 09 11:15		In Use	Corn Syrup - Tank 9	3700.0	gal	3700.0

A Selected Tank: Tank 1 Remaining In Tank: 0
 Tank Status: In Use Set Empty
 Contents: Cream - Tank 1 **C** Disable Warning Messages
 Date Modified: **D** 6 / 11 / 09 11 : 28 AM Now Get Last Modified
E Update Status **OK**

5. Click the **Amount** tab to enter the amount added to the tank (**F**).
6. Enter the amount in the space provided (**G** in figure below).
7. Press the **Update Amount** button (**H**). Press the **Ok** button (**I**) and answer yes when prompted to save changes.

The amount portion of the screen is shown below.

Tank Status Editor - Production Wizard

Tank	Last Filled	Composition Last Updated	Status	Contents	Amount	Units	Capacity
Tank 1	Jun 11 09 11:28	Comp. Exp.	In Use	Cream - Tank 1	75000	gal	75000.0
Tank 2	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk - Tank 2	75000.0	gal	75000.0
Tank 3	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Skim Milk - Tank 3	75000.0	gal	75000.0
Tank 4	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Cream - Tank 4	37000.0	gal	37000.0
Tank 5	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Rework - Tank 5	75000.0	gal	75000.0
Tank 6	Jun 11 09 11:15	Jun 11 09 11:18	In Use	Milk (Condensed Skim) - Tank 6	75000.0	gal	75000.0
Tank 7	Jun 11 09 11:15	Jun 11 09 11:20	In Use	Whey, Cond. - Tank 7	3700.0	gal	3700.0
Tank 8	Jun 11 09 11:15	Jun 11 09 11:19	In Use	Buttermilk (Cond) - Tank 8	3700.0	gal	3700.0
Tank 9	Jun 11 09 11:15		In Use	Corn Syrup - Tank 9	3700.0	gal	3700.0

Status Amount **F** Copy List
 Selected Tank: Tank 1 Remaining In Tank: 100.00%
 Amount: 75000 **G** Units: gal **H** Update Amount
I **OK**